

Agenda

Lachat Town Farm Commission Special Monthly Meeting
Town Hall Annex Conference Room
Tuesday, March 1st, at 7:30pm 2016

A. Approve January 5, 2016 and February 2, 2016 minutes.

B. Committee's Review:

Facility Committees:

1. Community Garden and Children's Garden/Greenhouse - Kat McConnaughey & Michelle Fracasso
 - a. **additional garden beds in CG - need costs of materials and timeline - Ellen getting**
 - b. **discussion on finding help for Kat at the CG and interns in Apr/May**
 - c. **discuss CG responsibilities concerning deposits and jobs that need to be done.**
 - d. **greenhouse update - Ellen**
 - e. **discuss the need for fencing around children's garden area-in CT AG dept. grant**
 - f. **discussion about flowers around the garden and having interns planting those gardens**
 - g. **discuss possibility of enlarging the garden for more raised beds**
2. Farmhouse Committee – Carol Baldwin report
 - a. **update porch construction and greenhouse foundation status**
 - b. **update on heat and electric**
 - c. **interior work: removal of paint, mold, mildew, etc.**
 - d. **discussion of FH kitchen design and kitchen equipment needs for FH and garage apt.**
 - e. **timing for when kitchen will be put in and completed.**
 - f. **tin roof color choices for all the roofs on the property (porch being done soon)**
 - g. **when will machine shop be available for making Kiwanis tables? need to know and plan**
3. Grounds Committee
 - a. **possible surveillance of the property for security - price - Max Burns**
 - b. **list of projects for volunteers - clean out loft of barn, weed around garden, move dirt piles**
 - c. **list organizations willing to send volunteers**
 - d. **get volunteers for the season**
4. Farm Committee – Production Garden
 - a. **get soil test done - discuss soil ph**
 - b. **crop plan for 2016 planting - contingent on having a farmer/educator to tend garden**
 - c. **chicken coop?**
 - d. **discussion about flowers around the garden and having interns planting those gardens**
 - e. **get costs for liming of back fields and lawn to get rid of invasives and poison ivy**

Operations Committees:

5. Program Committee:
 - a. **list of possible programs and dates for 2016- Lily Edelman-Burns - nail down dates**
 - b. **Set up follow up meeting with Michelle Albright to discuss programs this summer.**
 - c. **enlist volunteers to help run programs**
6. Fund-Raising and Events Committee:
 - a. **Create Committee - outside volunteers?**
 - b. **list of potential events - Flea Market/Tailgate Tag Sale, Mid-Winter event, etc.**
 - i. **set up committee and chair of the committee - this is a six month project**
 - ii. **committee to prepare a proposal for the commission on how it will be conducted, where, how many vendors, etc., etc.**
 - iii. **List of grants to write for 2016**
 - c. **discussion concerning the barn planning grant - Ed Parker**
 - d. **Andrew Galli response about parking lot usage for tailgate tag sale,**
 - e. **Determine color of Adirondack chairs going forward - need to let Andrew King know**
7. PR/Outreach Committee

- a. develop plan to provide information to schools and local websites about the farm and its upcoming programs - who will do this?
- b. reach out to schools through Michelle Albright and social media - need a plan
- c. Website discussion - Facebook, FOL website, twitter, instagram, etc. - Logo design
- d. connect community garden communication and responses, etc. with the website
- e. **Molly Moseley and NCC design students update - talk about two meetings so far**
- f. **discuss intern program and schedule for overseeing their days at work (3/16 - 6/10)**

8. Farmers Market committee: - Elizabeth Zeppernick

- a. **Discuss Elizabeth's ideas for the farmer's market**
- b. **discuss ideas and get research going on what can be done and who we should approach**

C. New Business

- a. Kiwanis looking for projects - make a list - **where to put the junk taken out of the barn**
 - 1. help clean up large logs - split and pile
 - 2. clean up bank
 - 3. told them they can use the garages to make picnic tables in exchange for two tables and some bluebird houses for the farm
 - 4. help take down all the wood from the loft in the barn-- **where to put the junk taken out of the barn**
 - 5. help take out fencing around children's garden so we can clean it out and get ready for the spring planting.
 - 6. **Steve Thomas needs to know when he can get into the garage apt. to build tables**
 - 7. **Garage Apt. Cleanup - Gross getting an estimate for work**
 - 8. **Kiwanis to help with cleaning up the garage apartment**
- b. **Candidates - new names (2) of people interested in being on the commission by next meeting**

****We have a large agenda and the priority items for discussion are in boldface type.**